



## Pipeline Abandonment Steering Committee – Summary Meeting Minutes

**September 8, 2017**

1. Welcome and Introductions
2. Review, Upgrade, and Approval of Agenda
  - Add agenda item regarding NEB Technical Conference on Abandonment Cost Estimates for informational purposes.

*Moved by Tammie Matchim and seconded by Rob Power to approve the September 8, 2017 Pipeline Abandonment Research Steering Committee Agenda as amended. Carried.*
3. Business arising from August 21, 2017 Meeting
  - Review of Action Items – Action items reported as complete.
  - Approval of the July 6, 2017 and August 21, 2017 Meeting Minutes

*Moved by Isabelle Bouffard and seconded by Tammie Matchim to approve the July 6, 2017 Meeting Minutes as presented. Carried.*

*Moved by Rob Power and seconded by Tammie Matchim to approve the August 21, 2017 Meeting Minutes as presented. Carried.*
4. RFP PARSC 013 - Analysis of Exposure Data
  - Committee has requested that a ranking sheet be circulated so that members can revisit all proposals thoroughly and make an informed decision regarding ranking. PTAC will circulate and provide 1 week turnaround.
5. RFP PARSC 014 - Recommended Long Term Monitoring Program
  - Following discussion, committee has selected a contractor to be awarded the contract for this project.

*Moved by Tammie Matchim and seconded by Kori Patrick to approve “Contractor X” be awarded the contract for PARSC 014 “Recommended Long Term Monitoring Program”. Carried.*
6. PARSC 008 – Usability Review Status Update
  - Approval of contractor selection
  - Following the results of the eballot and committee discussion, committee has selected a contractor to be awarded the contract for the PARSC 008 Usability Review.
7. PARSC 015 – Previous Abandonment Programs (farmland)
  - Approval of RFP publication.
8. PARSC 010 - Review of a Previous Pipeline Abandonment Program
  - Short progress update provided by contractor.
9. PARSC 012- Study of the Water Conduit Effect in Abandoned Pipelines
  - Draft final report to be re-circulated to committee members, with a two week turn-around for final comments.



10. PARSC 008- Risk-based decision-making
  - Draft final report to be re-circulated to committee members, with a two week turn-around for final comments.
11. PARSC 007 – Recommended Practice for Cleaning for Abandonment
  - Status update and committee feedback discussed.
12. Discussion Re: NEB Conference on Abandonment Cost Estimates
  - For informational purposes.
13. Scheduling next committee meetings:
  - Committee wishes to have monthly meetings until year end, preferably at the beginning of each month. PTAC to circulate scheduling poll to finalize dates.
14. Adjournment

*Moved by Tammie Matchim to adjourn the September 8, 2017 Pipeline Abandonment Research Steering Committee meeting. Adjourned.*