



Pipeline Abandonment Steering Committee – Summary Meeting Minutes

May 1, 2013

1.0 Welcome and Introductions

2.0 Review, Upgrade, and Approval of Agenda

Moved by Rob Power and seconded by Alan Pentney to approve the May 1, 2013 Meeting Agenda. Carried.

3.0 Business arising from March 15, 2013 Meeting

- Review of Action Items
 - All action items reported as complete.
- Approval of March 15 Meeting Minutes

Moved by David Chittick and seconded by Alan Pentney to approve the minutes of the March 15, 2013 Meeting as presented. Carried.

4.0 Results of the email ballot for approval of the RFP documents

- The Steering Committee would like to note that the email ballot to approve the RFP documents and outline was approved unanimously by committee members.

5.0 Review and approval of the updated TOR

Moved by Greg Hill and seconded by David Chittick to approve the Terms of Reference as presented. Carried.

6.0 Review and selection of RFP candidates

- The RFP was sent out to approximately 7200 contacts - 3 RFPs were received.
- The Steering Committee would like to invite DNV to attend the next Steering Committee meeting on May 21, to have a brief discussion on what they can deliver.
- Prior to the next meeting, Steering Committee members are to provide a list of additional contacts that the RFP can be further circulated to if need be, as well as any questions they may have for DNV.
- Pending on the outcome of the May 21 meeting with DNV, the Steering Committee will decide at this point whether to reissue RFPs.

7.0 Adjournment

Moved by Rob Power and seconded by Greg Hill to adjourn the May 1, 2013 Pipeline Abandonment Steering Committee Meeting. Carried.