



Pipeline Abandonment Steering Committee – Summary Meeting Minutes

June 6, 2014

1.0 Welcome and Introductions

2.0 Review, Upgrade, and Approval of Agenda

Moved by Greg Hill and seconded by Isabelle Bouffard, to approve the June 6, 2014 meeting agenda as presented. Carried.

3.0 Business arising from April 30, 2014 Meeting

- Review of Action Items
 - Action items reported as complete.
- Approval of March 31, 2014, and April 30, 2014 Meeting Minutes

Moved by Dave Hoffman and seconded by Alan Pentney to approve the March 31, 2014 and April 30, 2014 meeting minutes as presented. Carried.

4.0 Update from DNV regarding the development of Tables and Charts, which coincide with – “Understanding the Mechanisms of Corrosion and their Effects on Abandoned Pipelines” final report.

- PTAC will circulate contract for final review by Steering Committee

Moved by Greg Hill and seconded by Rob Power, to approve PTAC to submit the DNV-PTAC Service contract for final signature on Friday, June 13, 2014, provided there are no objections from steering committee members. Carried.

5.0 Update on Peer Review

- Contracts for 2 peer reviews will be distributed to the Steering Committee for final review.

Moved by Dave Hoffman and seconded by Isabelle Bouffard, to approve PTAC to submit the Peer Review contracts to the respective individuals, for final signature on Tuesday, June 10, 2014, provided there are no objections from steering committee members. Carried.

6.0 Review of Draft Report – “Frost Heave Effects on Pipeline Exposure Rates”

- Committee members are to review the draft report.

7.0 Discussion on Projects Related to Risk Assessment

- Draft RFP will be broken down into three separate RFPs, and will be reviewed at next Committee meeting.

8.0 Any Other Business

- Brief safety moment will be added to start of each agenda going forward.

9.0 Next Committee Meeting

- Next Committee Meeting will be held June 27 from 9:00 AM – 11:00 AM.

10.0 Adjournment